isplay… displays the Time Display window.

Defaults… displays the Defaults window.

Combine… combines two or more similar time records.

Mark • Unmark marks or unmarks the selected time records.

Mark All marks all time records.

Unmark All unmarks all time records.

Select Marked selects (highlights) all marked time records and unselects unmarked time records.

Mark Special… brings up the Mark Special window.

Set Budget… brings up the Budget window.

Statistics… brings up the Statistics window.

Find… brings up the Search window.

Sort… brings up an alert window informing you to click on a column title to sort the records.   See the chapter "Sort."

Start, Stop, Pause, Resume, Restart — Starts, stops, pauses, resumes or restarts a time record.

Total Marked Time when checked, the totals are calculated from marked time records.

Total All Time when checked, the totals are calculated from all time records.